Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet

DepEd-Benguet Division
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DIVISION MEMORANDUM
No. 455, s2026

SURVEY ON THE PHYSICAL FACILITIES, SAFETY, AND SECURITY PREPAREDNESS OF SCHOOLS AND SUBMISSION OF THE CONSOLIDATED SAFETY MONITORING REPORT

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public Schools District In-charge
All Public-School Heads
District Disaster Risk Reduction and Management (DRRM) Coordinators
School Disaster Risk Reduction and Management (DRRM) Coordinators
All Others Concerned

1. Pursuant to **Regional Memorandum No. 736, s. 2026**, entitled *"Reiteration of Regional Memorandum No. 488, s. 2026 (Reiterating the Safety and Security of Learners),"* and the **Disaster Risk Reduction and Management Service (DRRMS) Advisory dated 21 September 2026**, entitled *"Mandatory Adherence to the Execution of the School Safety Drill,"* the Schools Division Office (SDO) of Benguet, through the School Governance and Operations Division (SGOD)–Disaster Risk Reduction and Management (DRRM), shall conduct an online survey on the physical facilities, safety, and security preparedness of schools.

2. The survey aims to determine the availability and condition of essential physical safety and security features in schools, particularly concrete perimeter fences, doors, functional door locks and padlocks, and windows, including those that are missing or damaged. The data gathered shall serve as a basis for identifying school safety gaps, determining priority needs, and formulating appropriate interventions. The consolidated results shall also be submitted to the Regional Office for data processing, planning, and the implementation of necessary interventions.

3. All School DRRM Coordinators, in coordination with their respective School Heads, are directed to accomplish the online survey through the following link:

Survey Link: https://tinyurl.com/BenguetSurvey

The survey shall be open from **26 to 29 October 2026**. Concerned personnel shall ensure that the information submitted is accurate, complete, and duly validated. Schools that fail to comply within the prescribed period shall be required to submit a written explanation or justification for their non-compliance.

4. In addition to the online survey, all **District DRRM Coordinators** are directed to submit the **Monthly Consolidated List of Schools That Conducted the School Safety Drill for Active Attack Incidents**, using the **School Safety Monitoring Report Template attached as Annex 1** of this Memorandum. The report shall identify schools that have conducted the drill and those that have yet to comply.

5. All Public Schools District Supervisors (PSDSs) and/or Public Schools District In-Charge (PSDIs) are enjoined to closely monitor the implementation of the School Safety Drill in their respective districts. They shall track non-compliant schools, provide the necessary technical assistance, and ensure that all schools are able to conduct the drill in accordance with existing guidelines.

The consolidated district reports shall be submitted **every third day of the ensuing month** and shall continue on a monthly basis until all schools have conducted the School Safety Drill for Active Attack Incidents.

6. After conducting the School Safety Drill, all schools shall accomplish the required **online evaluation form** through the following link, as directed in the DRRMS Advisory and reiterated in Regional Memorandum No. 736, s. 2026:

Online Evaluation Form: https://bit.ly/4iwrXhO

Schools shall likewise document, address, and undertake appropriate corrective actions for any gaps or deficiencies identified during the conduct and evaluation of the drill

7. School Heads and School DRRM Coordinators are reminded that the School Safety Drill is not merely a compliance requirement but an essential preparedness measure designed to **test existing procedures, assess readiness, identify gaps, and strengthen the overall safety and security of learners and school personnel**. All concerned are therefore expected to ensure the meaningful implementation of the drill and the continuous improvement of school safety and security measures.

8. For inquiries and clarifications, concerned personnel may coordinate with the **SDO Benguet – DRRM** through the Division DRRM Coordinator.

9. For immediate dissemination and compliance.

CARMEL F. MERIS
OIC - Schools Division Superintendent

For the OIC-SDS:

sgd

NOVER KEITHLEY S. MENTE
OIC – Assistant Schools Division Superintendent

SGOD/SMN/DRRM/cwl2026

Annex 1.

SCHOOL SAFETY MONITORING REPORT

Consolidated List of Schools That Conducted the School Safety Drill for Active Attack Incidents

District: _____

Name of School	Enrollment	Grade Levels Involved	Number of Gates Used for Entrance	Number of Security Guards	Number of Handheld Metal Detectors	Prohibited Items during Inspection	Date of Conduct of the Safety Drill	Safety-Related Incidents Observed
Elementary								
1.								
2.								
3.								
Secondary								
1.								
2.								
3.								

Prepared by:

_____
District DRRM Coordinator

Reviewed:

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PSDS/PSDI